

# **ACT-CO FESTIVAL**

## **ENTRY FORM – DEADLINE: WEDNESDAY, SEPTEMBER 4, 2019**

GROUP NAME: \_\_\_\_\_

CONTACT PERSON: \_\_\_\_\_

CONTACT TELEPHONE: \_\_\_\_\_

(This must be a direct telephone number to reach the Contact Person and not a general theatre voice mailbox)

CONTACT EMAIL: \_\_\_\_\_

(This must be a direct email to reach the Contact Person and not a general theatre email)

BOX OFFICE TELEPHONE: \_\_\_\_\_

VENUE NAME: \_\_\_\_\_

VENUE ADDRESS: \_\_\_\_\_

(You must include a legible map with your application)

EST. AUDIENCE SIZE: \_\_\_\_\_ seats

EMERGENCY TELEPHONE NUMBER FOR ADJUDICATION NIGHT: \_\_\_\_\_

WHAT NUMBER IS THIS?: \_\_\_\_\_

(Theatre Number, Member's Cell Number)

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1. Enclosed is our ACT-CO Festival entry fee. We agree that after our entry has been confirmed, no refunds will be issued.
  2. We confirm that our ACT-CO Membership fee has been sent to the Membership Coordinator. (If your membership is not paid by festival entry deadline your application will not be accepted.)
  3. We acknowledge receipt of the **ACT-CO FESTIVAL APPLICATION INFORMATION** sheet and agree to abide by the terms and conditions therein.

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We, \_\_\_\_\_ and \_\_\_\_\_ being officers of the Group sign as acceptance of conditions listed herein.

\_\_\_\_\_  
(SIGNATURE)

\_\_\_\_\_  
(SIGNATURE)

\_\_\_\_\_  
(POSITION)

\_\_\_\_\_  
(POSITION)

\_\_\_\_\_  
(DATE)

\_\_\_\_\_  
(DATE)

### **APPLICATION CHECKLIST**

- Entry Form     Entry Fee     Map to theatre / location of private adjudication     Scripts or Libretto  
The entry deadline is **Wednesday, September 4, 2019 at 7:00pm**

**Return Completed Form to:  
ACT-CO Festival Chair, 37 Rutledge Avenue, Newmarket, ON L3Y 5T5**

ENTRY #1: PRODUCTION NAME: \_\_\_\_\_

AUTHOR: \_\_\_\_\_ PUBLIC ADJUDICATION? YES / NO

CATEGORY (circle one):            COMEDY                    DRAMA                    MUSICAL

PRODUCTION DATES:       Opens \_\_\_\_\_                    Closes \_\_\_\_\_

PREFERRED ADJUDICATION DATES:

First Choice:       Date \_\_\_\_\_                    Curtain Time \_\_\_\_\_

Second Choice:       Date \_\_\_\_\_                    Curtain Time \_\_\_\_\_

Third Choice:       Date \_\_\_\_\_                    Curtain Time \_\_\_\_\_

The PRIVATE ADJUDICATION will take place at the same location as the Public Adjudication.

Yes \_\_\_\_\_ No \_\_\_\_\_ If NO, state location: \_\_\_\_\_

ENTRY #2: PRODUCTION NAME: \_\_\_\_\_

AUTHOR: \_\_\_\_\_ PUBLIC ADJUDICATION? YES / NO

CATEGORY (circle one):            COMEDY                    DRAMA                    MUSICAL

PRODUCTION DATES:       Opens \_\_\_\_\_                    Closes \_\_\_\_\_

PREFERRED ADJUDICATION DATES:

First Choice:       Date \_\_\_\_\_                    Curtain Time \_\_\_\_\_

Second Choice:       Date \_\_\_\_\_                    Curtain Time \_\_\_\_\_

Third Choice:       Date \_\_\_\_\_                    Curtain Time \_\_\_\_\_

The PRIVATE ADJUDICATION will take place at the same location as the Public Adjudication.

Yes \_\_\_\_\_ No \_\_\_\_\_ If NO, state location: \_\_\_\_\_

ENTRY #3: PRODUCTION NAME: \_\_\_\_\_

AUTHOR: \_\_\_\_\_ PUBLIC ADJUDICATION? YES / NO

CATEGORY (circle one):            COMEDY                    DRAMA                    MUSICAL

PRODUCTION DATES:       Opens \_\_\_\_\_                    Closes \_\_\_\_\_

PREFERRED ADJUDICATION DATES:

First Choice:       Date \_\_\_\_\_                    Curtain Time \_\_\_\_\_

Second Choice:       Date \_\_\_\_\_                    Curtain Time \_\_\_\_\_

Third Choice:       Date \_\_\_\_\_                    Curtain Time \_\_\_\_\_

The PRIVATE ADJUDICATION will take place at the same location as the Public Adjudication.

Yes \_\_\_\_\_ No \_\_\_\_\_ If NO, state location: \_\_\_\_\_

FEE CALCULATION: Number of entries \_\_\_\_\_ X \$325.00 = \_\_\_\_\_ = TOTAL FEE: \_\_\_\_\_  
(included with entry) [+ LATE CHARGES \_\_\_\_\_ (if they apply \$100.00/entry)]

**Return Completed Form to:  
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